

# LEGBOURNE PARISH COUNCIL

Minutes of the Council meeting held on **Monday 14<sup>th</sup> March 2022** at Legbourne Community Centre.

In attendance – Cllrs Maw (Chairman) Stephenson (Vice Chairman), Chapman, Cole, Halifax, Harrison and LCC Cllr Parkin

M Hoad – Clerk taking notes.

No members of the public were present.

**142 / 2022 APOLOGIES FOR ABSENCE** – Cllr Conduit and Cllr Grist (ELDC) had sent their apologies. **It was resolved** to accept all reasons for absence.

**143 / 2022 CHAIRMAN'S WELCOME AND REMARKS** – the Chairman welcomed all those present and opened the meeting for business.

**144 / 2022 DECLARATIONS OF PECUNIARY INTEREST** – There were no declarations of interest made.

**145 / 2022 NOTES OF PARISH COUNCIL MEETING HELD ON MONDAY 21<sup>st</sup> February 2022**–**it was resolved** to adopt the notes as an accurate record and the Vice Chairman signed the minutes (p AH & s MC)

**146 / 2022 FINANCIAL MATTERS:**

- a) Accounts for payment: - Clerks February Salary and HMRC payment. A request had been received for the annual contribution to the village newsletter for 2022. **It was resolved** to authorise a contribution of £250 to the village newsletter for the financial yr 2021/22 and a further contribution could be requested for the 2022/23 financial year. It was agreed to authorise these payments (p AH & sMC)
- b) Bank Reconciliation at end of February 2022- the bank statements had not been received in time for the meeting, therefore an updated bank reconciliation would be provided at the next meeting.
- c) Councillors Budget Statement at end of January 2022: the document had been circulated prior to the meeting for review & it was resolved to accept as correct and was signed by the Chairman.
- d) Internal Audit –It was resolved to appoint Jen Cooper as the internal auditor..

**147 / 2022 ANNUAL POLICY DOCUMENT REVIEW:** Copies of the Asset Register and Standing Orders and Code of Conduct had been circulated to Councillors prior to the meeting for consideration. Following review these documents were approved as up to date and relevant.

**148 / 2022 PLANNING APPLICATIONS FOR PARISH COUNCIL COMMENTS:**

The following planning applications had been received for consultation.

- a) N/100/00360/22 Anns Cottage, Station Rd, Legbourne, LN11 8LH – Single storey rear extension and alterations to existing dwelling to provide additional living accommodation. Demolition of existing conservatory. Following debate, it was resolved to support this application and no comments were raised.
- b) APP/D2510/W/12/3283686 - Notification of appeal on planning application N/100/00501/21- Land between Boothby House and Ann's Cottage, Station Rd, Legbourne. Council noted the date for appeal and considered the objection previously submitted regarding this application was still relevant and applicable.
- c) 0025/22/TPA – Wedgwood, Station Rd, Legbourne: Works to 3 trees on property.

No objections were raised and it was resolved to support this application for tree works. Cllrs asked if the application could also be requested to trim back the hedge at this site to increase visibility for traffic.

- d) N/105/00376/22 – Land off Legbourne Road, Louth. Section 73 application in relation to condition no 1 (approved plans) previously approved under planning permission ref no N/105/1297/18 for the Detailed Particulars relating to the erection of 258 dwellings, erection of garages, erection of walls and fences, construction of a pumping station, construction of access roads and construction of a vehicular access (outline planning permission ref no N/105/0378/17 for the erection of 280 no. dwellings, granted 18<sup>th</sup> May 2018). Councillors noted the amendments to the detailed particulars for dwellings on this development site and no further comments were raised.

**149 / 2022 COMMUNITY INITIATIVES.** Council reviewed the following proposed initiatives and agreed actions to be taken:

- a) New Residents Welcome Letter: The Welcome letter was now complete and signed off. A copy was attached to the website and Councillors agreed to undertake to deliver a Welcome letter to any new residents joining the village, each Cllr covering an agreed 'delivery area'. Delivery zones to be confirmed at the next meeting.
- b) Queens Platinum Jubilee: Cllr Maw advised he was due to meet with the Community Centre Committee on the 15<sup>th</sup> March regarding the Jubilee celebrations and would update the Council at the next meeting.
- c) Tommy Statues: Following debate, it was agreed that the statues should be placed at the entrances to the village in the weeks running up to Remembrance Sunday. It was suggested that for the rest of the year they could perhaps be sited in other locations in the village such as the churchyard and maybe the school entrance. The Clerk was asked to seek permission for additional site locations in the village.

**150 / 2022 NOTICEBOARD.** The Clerk advised the noticeboard from the centre of the village was still under renovation by Louth Men's Shed and she would chase for a completion date for instalment. A quote had been submitted for the production of a 'matching' map board. Following discussions with graphic designers and printers it had been advised that a new digital map should be created which could then incorporate some of the original artwork from a hand-painted map of the village. Cllrs agreed to work with a local graphics designer to create the new map version with a view to having a proof ready to present to residents at the Annual Parish Meeting.

**151 / 2022 HIGHWAYS** – Defects were continuing to be submitted on FixMyStreet and residents encouraged to report any problems. The Clerk was asked to chase Anglican Water regarding the loose drain covers.

#### **152 / 2022 CORRESPONDENCE RECEIVED / ACTIONED**

1. Welcome letter amended, circulated and approved by all – published on website and available for use.
2. Email regarding tree down over the path beside the Splash – reported to Highways.
3. LALC newsletter circulated to all
4. Contact made with graphic designers regarding options for Map reproduction/amendment – Original delivered to JB
5. List of Heritage Assets submitted
6. South & East Lincs Media Release encouraging sign up to DD to speed up Council Tax support payment of £150. Circulated to all, published on website and noticeboard
7. How you council tax is spent poster – Circulated to all and published.
8. Request for 2022/23 contribution for village newsletter received.

**Accounts for payment** **meeting 14.03.22**

Payee	Amount	Vat	Chq No	Total
Clerks Feb Salary & Expenses	186.21	0.0	100796	186.21
HMRC	39.80	0.0	100797	39.80
Legbourne & Little Cawthorpe Community Centre Newsletter	250.00	0.00	100798	250.00
<b>Total</b>				<b>£476.01</b>

**153 / 2022 DISTRICT COUNCILLORS REPORT** – Cllr Grist had sent his apologies and had no further update at this time.

**154 / 2022 COUNTY COUNCILLORS REPORT** – Cllr Parkin brought meeting’s attention to a new media release from ELDC regarding a lottery project which would be open to local charities to benefit from. She also advised that the roadway outside the Corn Exchange in Louth would finally become a pedestrian area. This would result in loss of parking spaces in the centre of Louth, however disabled parking would remain. Temporary traffic orders will be in place during the works. It is intended the new pedestrian area will make a more pleasant shopping experience for those visiting the town centre.

**155 / 2022 COUNCILLORS REPORTS** – Cllr Chapman informed the meeting he had written to Victoria Atkins MP regarding his concerns over the Theddlethorpe nuclear waste consultation process. Cllr Chapman agreed to continue to look into this process and advise the Parish Council accordingly. The sites of local historic interest had been submitted to ELDC and it was suggested that perhaps a number of these could warrant a ‘Blue Plaque’ identifying their historic importance. It was agreed to consider these options further.

**156 / 2022 AGENDA ITEMS FOR NEXT MEETING:** All items as identified above.

**157 / 2022 NEXT MEETING** –Monday 11<sup>th</sup> April 2022 at Legbourne and Little Cawthorpe Community Centre.

The meeting ended at 21:05

Signed by ..... Chairman      Date .....

Signed by.....Clerk      Date.....