

# LEGBOURNE PARISH COUNCIL

Web Site: [legbourne.parish.lincolnshire.gov.uk](http://legbourne.parish.lincolnshire.gov.uk)

Minutes of the Parish Council Meeting held Monday, 11th September 2023 at 7:30pm in the Legbourne and Little Cawthorpe Community Centre.

**Public Forum.** There were no members of the public present.

## Reports from Outside Bodies:

- a) **ELDC Ward Member** – apologies sent and no report provided.
- b) **LCC Ward Member** – Cllr S Parkin (SP) arrived at 8:05pm and apologised for the late arrival. The Parish Council adjourned the meeting proceedings to allow Cllr SP to report and discuss outstanding issues on Househams Lane and the picnic site. See Minute reference 123/2023a and 124/2023a below. Cllr Parkin left at 8:50pm.

## 113/ 2023 Record of Members present and apologies.

**Present:** Cllr C Stephenson (Chairman)(CS), Cllr P Maw (Vice-Chairman)(PM), Cllr S Cole (SC) and Cllr D Harrison (DH)

**Also Present:** LCC Ward Member S Parkin and Mrs N Must (Parish Clerk)

**Apologies accepted:** Cllr M Exley (ME) and ELDC Ward Member Cllr A Grist

**114/ 2023 Declarations of Pecuniary Interest.** None declared.

**115/ 2023 Minutes from 3 July and 13 July 2023.** It was resolved that the draft minutes were accurate.

P: PM S: DH, All in favour

**116/2023 Chairman's Remarks.** The Chairman had no further reports.

## 117/ 2023 Adoption of Parish Council Policies

- a. **Complaints Procedure.** The Council adopted the policy as drafted which was adapted from a model template.
- b. **Recording and Filming of Council and Committee Meetings.** The Council adopted the policy as drafted which was adapted from a model template.
- c. **Safeguarding Vulnerable Persons Policy.** The Council adopted the policy as drafted.

P: PM S: DH, All in favour

**118/ 2023 Actions from previous meeting.** The Council noted the updates and requested the Clerk

- a. To write a short notice on the Yellow Pages requesting information about the Neighbourhood Watch set up previously and details of the Coordinator in order to revive the scheme as discussed at the parish council

**119/ 2023 Correspondence.** Noted

**120/ 2023 Councillors Reports.** The Vice Chairman reported that a parishioner complained about the stench and trip hazard of green waste spillage at Church Walk from the most recent Green Bin collection. The Clerk will report to ELDC team.

Cllr PM also reported that the hedge by the Queens Head Pub corner needs trimming now that the bird nesting season is finished. This is going to be done imminently.

The Chairman reported that (a) there was a human fouling incident at the bus shelter and was cleared up by a concerned resident; (b) light nuisance from a barn affecting a neighbouring

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property has been reported and being dealt with; (c) a possible community event which he saw at Settle in Yorkshire using displays of flowerpots; and (d) the tarmac resurfacing of footpaths all around the parish seem to have stopped without being completed. LCC Ward Member Cllr SP will find out works status.

## 121/ 2023 Financial Matters

a. The following payments were approved:

	To	Amount (£)
1	Parish Clerk Salary and expenses (July and August 2023)	664.06
2	ELDC Parish Elections Administration fee	48.50
3	ICO Renewal (Direct Debit)	35.00
4	SLCC Membership	43.80
	<b>Total</b>	<b>791.36</b>

Payments between meetings as per Financial Regulations 5.5			
Date	To/From	Transaction	Amount (£)
24/05/2023	Louth Mens Shed – noticeboard repair	BACS	375.00
27/06/2023	Parish Council insurance	BACS	423.74
<b>Total Payments</b>			<b>798.74</b>

P: PM S: DH, All in favour

- b. **Latest Receipts and Payments and Bank Statement.** Noted. The Parish Clerk has reconciled receipts and payments with the bank balance.
- c. **Bank mandate changes.** There was an issue with the Vice Chairman's signature which has now been resolved but no further update provided by Barclays Bank. The two bank signatories will make arrangements to see the bank representative at Louth Library to get an update.

## 122/ 2023 Planning Applications:

- a. **N/100/01617/23** | Erection of a detached garage. | 5 Paddock Close, Legbourne. The Council resolved to support this application and the Clerk to send feedback.
- b. **N/100/01731/23** | Planning Permission - Erection of a detached domestic garage. | 6 Paddock Close Legbourne. The Council resolved to support this application and the Clerk to send feedback.

## Planning Decisions Noted

- c. Update on Enforcement **100/00116/23/N** Trout Farm, Mill Lane – completed. No further investigation required.
- d. Update on **N/100/01182/23/DC** | Discharge condition 3 (historic building record) and condition 5 (site investigation) imposed on N/100/00201/23. | Village Farm, Station Road - completed
- e. Update on **N/100/01156/23** | Planning Permission - Construction of manege. | Manor House Farm, Reston Road - approved.

## 123/ 2023 Community Initiatives:

- a. **Legbourne Picnic Site.** The Parish Council discussed the suggestions provided by Lincolnshire Police with setting up CCTV in the area but this was rejected by the County Council on Data Protection reasons and locking up the area in the evenings was not a solution as the activities were also happening during the daytime. Cllr Parkin remarked that the measures used by Public Health officials were not helpful and was seen as condoning the antisocial behaviours. The five suggestions from Lincolnshire County

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Council (LCC) were thoroughly considered and it was thought that closing down the site for a temporary period of six months would be the most effective deterrent. However, the Parish Council wants to get clarification from LCC on the implications of closing the site and the future plans for the site. The Parish Council does not want to lose the facility and its amenity value.

- b. **Bus Shelter Refurbishment.** This has been deferred until Cllr ME's return.
- c. **Noticeboard by School.** The lock has been replaced.
- d. **Speed Indicator Device.** It was resolved to get a local electrical contractor to provide a suitable solar charging attachment to use with the device instead of buying a whole new setup from the original supplier. The Vice Chairman to action.

## 124/ 2023 Highways.

- a. **Househams Lane.** Cllr Parkin reported that LCC has now found that the cause of flooding issues was a groundwater spring which was not properly managed when the initial housing development was built over ten years ago. There was an attempt to redirect the water source but this did not ease during heavy rainfall. An investigative survey using camera equipment is proceeding to assess the issue. Both ELDC and LCC will work together to find suitable funding pots as repair costs are expected to be high. Cllr Parkin stressed that there is currently no timetable for this work but at least there is now work in progress.
- b. **Mill Lane and Wood Lane Bridges.** LCC has confirmed that both bridges do not have any weight restrictions.
- c. **Mill Lane road surface.** The Chairman will contact Cllr Grist for an update.

**1125/2023 Community Centre.** No update as Cllr ME is away. Cllrs CS, PM and DH are attending the committee meeting tomorrow to discuss village projects.

The Parish Council moved into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the discussion.

**126/ 2023 – Parish Clerk End of Probation Review.** The parish councillors present were pleased with the work of the parish clerk who had improved the reporting of actions and simplifying the accounts process. There was no consensus on increasing working hours but it was resolved that additional hours worked will be paid. There was agreement on both parties to sign off the probation form and that the Parish Council will consider the additional hours at the next meeting in November and will continue to monitor hours worked and workload. The Parish Council agreed the pro-rata payment of SLCC Membership. Training and associated costs for clerk will be shared with the Parish Clerk's two other Councils.  
End of closed session.

## 127/2023 Agenda Items for Next Meeting scheduled for Monday 13 November 2023

The meeting closed at 10:15pm.

Signed \_\_\_\_\_ (Chairman)      Date: \_\_\_\_\_