**LEGBOURNE PARISH COUNCIL**

Minutes of the Council meeting held on **Monday 19th July 2021** at Legbourne Community Centre.

In attendance – Councillors Maw (Chairman), Stephenson (vice Chairman), Chapman, Cole, Hallifax; ELDC councillor Grist; the Clerk A Claydon.

1. **APOLOGIES FOR ABSENCE –** Cllr Harrison; LCC councillor Parkin
2. **CHAIRMAN’s WELCOME AND REMARKS** – the Chairman welcomed all those present back to the first “in-person” meeting at the Community Centre since March 2020. The scheduled meeting in June had been cancelled due to the extension of Coronavirus restrictions, although councillors had taken the opportunity to discuss some current issues informally via Zoom in the interim.
3. **NOTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY MAY 4th 2021** –it was RESOLVED to adopt the notes as minutes (pMC s CS)
4. **DECLARATIONS OF PECUNIARY INTEREST** – No new matters were disclosed. The clerk had not distributed blank forms for members to complete and undertook to send these.
5. **CLERK’S REPORT** – the previously reported footpath blockage issue had been reported to LCC and a response was awaited.

The clerk apologized for mistakenly placing a planning application response on the portal against the wrong application and had asked ELDC to move the comment to the correct place.

1. **ANNUAL PARISH MEETING –** members were keen to use the APM as an opportunity to engage with residents and inform them of the council’s scope, role and aims. A date of Monday September 20th was suggested and the clerk was asked to book the Community Centre. An invitation should be extended to the PCSO for Legbourne.
2. **PLANNING APPLICATIONS FOR PARISH COUNCIL COMMENTS:**
3. *received at time of going to press: Application reference N/100/01380/21-Planning Permission - Erection of a pair of semi-detached holiday cottages. THE OLD VICARAGE, STATION ROAD, LEGBOURNE, LOUTH, LINCOLNSHIRE, LN11 8LH.* It was RESOLVED (pAH sCS) to object to the application as the design of the buildings was not in keeping with the relative sensitivity of the area. The proposed felling of trees would expose the site to the main road and have a negative effect on the street
4. *received after agenda completed*: none
5. **STATEMENT OF LOCAL PLANNING PRINCIPLES / CONSIDERATIONS** – no update was made at this meeting.
6. **NOTICEBOARD.**  In the light of the deteriorating condition of the two boards in the village, a report was circulated that gave examples of what was available and at what cost. In general, aluminium boards were cheaper to purchase than wooden ones (typically £600-£700 against £1100-£1600). Some (but not all) of the manufacturers provide or can arrange a fitting service, starting from £600. None of the suppliers were willing to undertake liaison work with LCC (on whose land the boards sit) and it may be more advisable to use a County Council recommended contractor for installation. Councillors felt that the key attribute of the boards was the ability to hold / show relevant information such as a map of the village. Councillors indicated that they would like to receive web-links to the relevant providers’ websites and also would like to consider local craftsmen to make the boards.
7. **PUBLIC SPACE PROTECTION ORDER –**ELDC had consulted parishes regarding the identification of new areas that might be added when renewing the PSPO that expires in November 2021. After discussion it was determined that no additions be requested in Legbourne.
8. **STANDING ORDERS / FINANCIAL REGULATIONS.** The clerk advocated the readoption of the existing versions of the documents for this year, with a review of NALC revisions to the standard documents before the next annual Council. It was RESOLVED (pMC sPM) to readopt the documents for 2021/22.
9. **PARISH ISSUES - Items raised by Parishioners on the following:**
	1. **Street Lighting** – No new reports
	2. **Highway matters** – The poor quality of resurfacing had led LCC to require sub-standard work to be re-done. However, much of this work may not happen until next year. LCC had been contacted with details of the lighting poles in the 40mph zone and a review by their Street Lighting team is pending.
	3. **Parishioners’ issues** – A parishioner had written to the PC in respect of a planning matter that had caused concern. Councillors felt that the correspondence from ELDC gave the impression that due process had not been followed and thus an explanation should be sought from the planning department regarding the approach that had been taken.
10. **FINANCIAL MATTERS**
	1. **Accounts to be paid/authorised:** It was RESOLVED (pDH s AH) to make the following payments:
		1. Clerk’s salary & expenses May 2021 and June 2021 including postage for May
		2. HMRC – income tax deducted - £44.40
		3. ICO registration £40.00
11. **CORRESPONDENCE –** this was noted

1. **COUNCILLORS REPORTS –** Members were keen to revisit the potential to provide a welcome pack for new residents, identifying them through changes in the Electoral Register (ER). The clerk stated that this was possible provided the information was addressed to the property, not personally. There is a published version of the document that electors may opt out of appearing in; and a full version that is not widely circulated/sold. This latter version is sent by ELDC electronically to clerks once a year with regular updates through the year; these files have a password control. There was a discussion and it was decided to ask ELDC if, in their view, it was legally sound to use the ER as a source of names / addresses of new residents.

Cllr Stephenson had raised the issue of a large waste bin that was expected to be a replacement for the dog bin at the junction of Mill Lane and Wood Lane had turned out to be an additional receptacle; and had been situated next to the bench. ELDC Grist commented that this appeared to be an error of positioning and he had raised with the waste management team.

1. **AGENDA ITEMS FOR NEXT MEETING:**  updates on items 30, 33 and 36 above.
2. **NEXT MEETING** –Monday September 13th 2021, Legbourne and Little Cawthorpe Community Centre.
3. **Exclusion of Press and Public** – it was RESOLVED (pPM sCS) to move into private session under para 1 of Schedule 12A of the Local Government Act 1972.
4. **Clerking matters –** for health and family reasons, the clerk had given notice to resign his position with effect from 19th August 2021, although it might be possible for him to clerk at the next meeting, if required. Councillors would seek interest in the role through LALC and the village newsletter.

The meeting ended at 9.02pm