

LEGBOURNE PARISH COUNCIL

Web Site: legbourne.parish.lincolnshire.gov.uk

Minutes of the Parish Council held Monday, 3rd July 2023 at 7:45pm in the Legbourne and Little Cawthorpe Community Centre.

Public Forum. There were no members of the public present.

91/ 2023 Record of Members present and apologies.

Present: Cllr C Stephenson (Chairman), Cllr P Maw (Vice-Chairman), Cllr M Exley, Cllr S Cole

Also Present: ELDC Ward Member Cllr A Grist and Mrs N Must (Parish Clerk)

Apologies: LCC Ward Member S Parkin

Absent: Cllr D Harrison

92/ 2023 Declarations of Pecuniary Interest. None declared.

93 / 2023 Minutes from 15th May 2023. It was resolved that the draft minutes were accurate.

P: PM S: ME, All in favour

94/2023 Chairman's Remarks. No further reports

95/ 2023 Review/Adoption of Parish Council Policies

- Code of Conduct.** The Council adopted the new code as recommended by NALC in line with the District Council and neighbouring councils.
- Publication Scheme.** The Council adopted this publication scheme and agreed with the charge for hard copy printing. The Clerk to review relevance of policy documents stated and amend accordingly.
- Privacy Statement.** The Council resolved to adopt the statement as circulated which is required for publication on the parish council website.
- Accessibility Statement.** The Council resolved to adopt the statement as circulated which is required for publication on the parish council website.

P: PM S: ME, All in favour

96/ 2023 General Power of Competence. The Council discussed the benefits of adopting the GPC and after consideration, the Council agreed to adopt the GPC.

P: PM S: ME, All in favour

97/ 2023 Actions from previous meeting. The Council noted the updates and requested the Clerk

- to create a bespoke signature line for all Councillors to adopt for consistency
- to review documents in archive boxes and those for keeping to be stored at the Community Centre with due regard to Data Protection rules. All confidential documents will be kept with the Clerk

98/ 2023 Financial Matters

a. The following payments were approved:

	To	Amount (£)
1	Parish Clerk Salary and expenses	519.68
2	HMRC - Income Tax payment	99.40
3	C.Stephenson - APM Notice printing reimbursement	30.00
	Total	649.08

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The ICO renewal is under review. The Clerk will complete a self-assessment test of the Data Protection rule to determine if the Parish Council need to be registered and circulate the results to Councillors for their agreement.

Receipts and Payments between meetings

Date	To/From	Transaction	Amount (£)	Receipt (R)/ Payment (P)
24/05/2023	Louth Mens Shed	BACS	375.00	P
27/06/2023	Parish Council insurance		423.74	P
Total Payments			798.74	

P: ME S: PM, All in favour

- b. **Latest Receipts and Payments and Bank Statement.** Noted.
- c. **Bank mandate changes.** The Chairman had the form validated by the Barclays Bank advisor at Louth Library before posting on the 16th June. It will take 14 business days to be processed.

99/ 2023 Planning Applications:

- a. **N/100/01182/23/DC** Village Farm, Station Road, Legbourne. The Council did not have any issues with discharging the conditions.
- b. **N/100/01156/23** Manor House Farm, Reston Road, Legbourne. The Council supports the construction of a menage.
- c. **N/100/01046/23** Station House, Station Road, Legbourne. The Council is requesting further clarification on what C3 is and how many occupants are allowed to live in the dwelling. Also, will this Outbuilding create a separate Council Tax banding? Based on the assertion that both dwellings (Station House and the Engine Shed) will be treated as one family dwelling, the Council is minded to support the application. This negates the issue of access to the property. However, if the application is to provide a separate property and that there is no family relationship between occupants of the two properties, then the Council will object. There is no clear demarcation between the properties.
- d. **Update on N/100/00827/23** Cawthorpe Springs Trout Farm, Wood Lane No update.
- e. **Tree Preservation Order: Application Reference Number: 0070/23/TPA** Torridon, Mill Lane, Legbourne. The Council has no objection to the tree works.

100/ 2023 Annual Parish Meeting. The Council considered the matters raised from the Open Forum and will request another Archers Survey to be done. It will also consider upgrading the Mobile Speed Sign to run on solar energy.

101/ 2023 Community Initiatives:

- a. **Legbourne Picnic Site.** The Chairman and Cllr M Exley met with Lincolnshire Police on two occasions at the site. Both Cllr Exley and the Police are now regularly monitoring the area for any anti-social behaviour and monitoring frequent visitors' car registrations. Fencing around the area will commence shortly. Knowing the owner of the piece of land near to the picnic site will be useful in order to put up signs and establish more fencing. The Clerk to find out from Land Registry.
- b. **Neighbourhood Watch Scheme.** The Chairman reported that he enquired about setting up a Neighbourhood Watch (NW) Scheme and the police had sent a link to the website.

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- The Clerk to find out more and register. Cllr M Exley is happy to be the NW Coordinator.
- c. **Bus Shelter Refurbishment.** Cllr M Exley will contact the Men's Shed for cost estimate.
 - d. **Noticeboard by school.** The rubbish bins have been moved. The noticeboard by the shop needs a latch to keep the doors firmly shut. Cllr M Exley will contact the Men's Shed for costing.
 - e. **Village Map.** With no further contact from the map designer and no illustration submitted, the Parish Council resolved to write off this project.

102/ 2023 Highways.

- a. **Mill Lane and Wood Lane Bridges Weight Restrictions.** This has been reported Fixmystreet with reference number 4184004.
- b. **Free litter picking equipment.** The Council resolved to take up the offer and request 20 litter picking kits if available. The Chairman will pick up at Lincoln when confirmed.

For Information

103/ 2023 Correspondence. Noted

104/2023 Community Centre. Cllr M Exley reported that there is a new editor for the Village newsletter. The Village fete is on Sunday, 16th July. Volunteers needed to help out at the event. Raffle prizes will also be much appreciated.

105/ 2023 District Councillors Report. The ELDC Ward Member had no updates.

106/ 2023 County Councillors Report, The LCC Ward Member sent her apologies.

107/ 2023 Councillors Reports. The Vice Chairman reported that the Theddlethorpe GDF Community Partnership regarding the waste facility has an open event at Legbourne Community Centre on Wednesday, 9th August from 5pm. He will be attending.

Cllr S Cole noted that the rocks at Mill Lane have gone and was removed by LCC Highways. Options are being considered to separate the footpath from the road surface area.

Cllr M Exley would appreciate more understanding of planning rules and better council considerations of planning applications. The Clerk to circulate the LALC Training Bulletin for available courses.

The Chairman reported that there is a free concert at Louth Town Hall on Friday 7th July to raise awareness of Prostate Cancer. He will be part of a singing group Man of Men performing at the event.

108/ 2023 Agenda Items for Next Meeting scheduled for Monday 11 September 2023

- a. Update on Planning Enforcement - Olsten Trout Farm - Mill Lane Site
- b. Househam Lane

The meeting closed at 10pm.

Signed _____ (Chairman) Date: _____