

LEGBOURNE PARISH COUNCIL

Minutes of the Parish Council meeting held on **Monday 13th March 2023** at Legbourne Community Centre.

In attendance – Cllrs Stephenson, Maw, Cole, Conduit, Harrison, Hallifax, Exley, Parkin (LCC) and Grist (ELDC).

M Hoad – Clerk taking notes.

There were no members of the public present. As the Chairman was delayed attending the meeting it was agreed the Vice Chairman would open the meeting.

- 35 / 2023 CHAIRMAN'S WELCOME AND REMARKS** – The Vice Chairman welcomed members and as there were no public questions/comments opened the meeting for business.
- 36 / 2023 APOLOGIES FOR ABSENCE** – There were no apologies for absence received. Cllr Stephenson was unable to attend the start of the meeting but joined at 19:45
- 37 / 2023 DECLARATIONS OF PECUNIARY INTEREST** – Cllr Harrison declared a family connection with the property owners next door to Drema, 10 Chapel Lane Legbourne, under planning reference N/100/00297/23. This was noted and added to the minutes accordingly.
- 38 / 2023 APPOINTMENT OF NEW CLERK** – Cllr Stephenson advised that a candidate had been interviewed for the position but had decided to retract her application. Three further applicants had expressed an interest and therefore it was resolved to extend the job advertisement in order to accept new applications.
- 39 / 2023 NOTES OF PARISH COUNCIL MEETING HELD ON MONDAY 13 FEBRUARY 2023.** Draft copies of the minutes had been circulated to Cllrs prior to the meeting for review. **It was resolved** to adopt these notes as accurate records and the Chairman signed the minutes (p AH & s Vc)
- 40 / 2023 FINANCIAL MATTERS:**
- a) Accounts for payment: - The Clerk had circulated a payment sheet prior to the meeting for authorisation – 40/2023a minute ref below. This was reviewed and it was resolved to authorise these payments (p AH s SC).
 - b) Appointment of Internal Auditor – Following discussion it was agreed to ask Jen Cooper to act as the internal auditor for the 2022/23 financial year.
 - c) Asset Register – The Clerk had circulated a copy of the asset register for consideration. Following review Cllrs agreed to update some of the named assets and added a donated bench to the register. The Clerk was asked to amend the asset register for formal agreement at the April meeting.
 - d) LALC Annual Subs and Training program – Council had formally agreed to enter into the LALC subscription for 2023/24 and this invoice would be added to the April payment sheet. Following debate, it was agreed not to take up the LALC annual training plan but to pay for ad hoc training as required.
- 41 / 2023 MEETING SCHEDULE CIVIC YR 2023/24** – Council had already approved at their February meeting to move to bi-monthly meetings from May 2023- dates for the April 2023 meeting and May meeting had to be revised due to Bank Holiday dates and elections. The following schedule was agreed for publication: 17th April Parish Council Meeting, 15th May APCM and 22nd May APM – thereafter to revert to the 2nd

Monday of the month to be held bi-monthly July, Sep, Nov, Jan and Mar.2023/24.

42 / 2023 ADOPTION OF NEW PLANNING POLICY – The Clerk had circulated a draft planning policy to cover consultation on planning applications when meetings are held bi-monthly. Following debate, Cllrs requested that a line indicating that an extraordinary meeting could be called at the discretion of the Chairman should he consider consultation on any particular planning application required a formal meeting. Clerk to amend the policy document for final sign off at the April meeting.

43 / 2023 PLANNING APPLICATIONS FOR PARISH COUNCIL COMMENTS:

- a) N/100/00297/23 – DEREMA, 10 CHAPEL LANE, LEGBOURNE – Extension to existing dwelling to provide additional living accommodation. Following debate, Cllrs voted to support this application, no comments or concerns were raised.
- b) Plot 2, LAND ADJACENT WILDROSE COTTAGE, RESTON ROAD, LEGOURNE – Section 73 application in relation to condition no4 (materials) as imposed on planning permission reference no N/100/01850/22 – Following discussion, Cllrs voted to support this application and no concerns or questions were raised.

44 / 2023 COMMUNITY INITIATIVES.

- a) Village Plaques: There was no further update at this time – Cllr Harrison agreed to review possible materials with stone masons before requesting a formal quotation.
- b) A5Flyers for Cllr Recruitment: A copy of this flyer had been circulated to Cllrs and due to limited availability, the Clerk had obtained a supply of 50 leaflets. It was agreed a copy of the flyer would go into the next edition of White Papers and provided to any residents who might be interested in standing for Council.
- c) Village Planters – Cllr Stephenson had provided a picture of some possible free blue plastic planters which had been circulated to Cllrs for consideration. Following debate, **it was agreed** that the planters would not be in keeping with the aesthetics of the village without considerable modification and therefore although a good idea would not be pursued.
- d) Defibrillator Grant Funding: An email regarding possible grant funding from the British Heart foundation had been forwarded to the Parish Council by a resident. Following debate, **it was resolved** that no need for a second defibrillator in the village had been identified and there was no suitable public owned location for siting one. It was therefore agreed not to pursue funding for an additional defib at this time.

45 / 2023 NOTICEBOARDS – The Clerk advised that Louth Mens Shed had returned the repaired noticeboard in the centre of the village and removed the one outside of the primary school for refurbishment. Cllr Stephenson advised that the watercolour images from the original village map had now been scanned in and he was waiting to see what they looked like. **It was resolved** to request a deadline from the map designer on his outline work and if he was unable to complete the map design to look at asking a graphic design company to finish it off. Clerk to contact John Burrell.

46 / 2023 HIGHWAYS – Cllr Parkin informed Council that the site meeting with LCC highways had been positive and she was due to have an online follow up call to look at progress on issues raised on the 30th March 2023. It was noted that local repairs had started to feed through and responses to issues reported on FixMyStreet were considerably improved.

No responses had sadly been received to the call to action to form a community speed watch, therefore this initiative will be closed for now.

47 / 2023 CORRESPONDENCE RECEIVED / ACTIONED

1. Clerk post advertised; one interview held. 2nd candidates details received.
2. Pension Auto Enrolment – re-declaration completed.
3. Parish Clerk Briefing on election – attended by Clerk.
4. LALC A5 Community Hero flyers ordered.
5. Email received from L Pocklington regarding defib funding – added to agenda.
6. Acolaid Case N/100/01972/22 – Decision notice on site behind Woodlands, Mill Lane received and emailed to all.
7. Information received regarding Parish Council elections – circulated to all.
8. Email regarding free planters circulated to all – added to agenda.
9. Draft Planning policy circulated to all for consideration – added to agenda.
10. Pictures of dog fouling issue circulated to all.

48 / 2023 DISTRICT COUNCILLORS REPORT – Cllr Grist advised that the recent ELDC budget setting meeting had seen the district getting the largest ever funding of £72 million. A lot of this money had already been assigned to coastal town development, but it was hoped funding for cultural and tourism projects would feed through to more inland areas as well.

49 / 2023 COUNTY COUNCILLORS REPORT – In addition to her work regarding local highways issues Cllr Parking had been focussing on health and social care. She urged if any Cllrs became aware of residents struggling to access health or social care in the area to be put in touch with her for assistance.

50 / 2023 COUNCILLORS REPORTS – Cllr Maw raise concerns over the additional 40ft containers in situ at the Mill Lane Trout Farm site. Following the previous confusion over permission for glamping pods on this site the Clerk was asked to raise the question with Planning control to see if application for permission for these containers and their subsequent concrete bases was required.

Cllr Stephenson raised concerns over the level of dog fouling in certain areas of the village. This had also been raised by Cllr Grist with the Dog Warden at ELDC and a response regarding what further action could be taken was awaited. It was agreed this problem needed increased action to identify and report dog owners not clearing up after their pets. This items to be added to the next agenda.

Cllr Exley raised concerns she had received from residents about the activities taking place at Legbourne picnic site. It was noted that locals did not feel they could use this site or walk their dogs there due to anti-social behaviour. It was agreed to ask the Clerk to raise this issue again with the community policing team. Cllr Parkin agreed to check who was responsible for the land so that other possible deterrents could be considered to improve this situation. This item to be added to the next agenda.

51 / 2023 AGENDA ITEMS FOR NEXT MEETING: All items as identified above.

52 / 2023 NEXT MEETING – Monday 17th April 2023 at 7:30pm - Legbourne and Little Cawthorpe Community Centre

40/2023a

Accounts for payment	meeting			13.03.2023
Payee	Amount	Vat	bacs	Total
Clerks January Salary & Expenses	168.57	0.00	Bacs	168.57
HMRC	32.60	0.00	Bacs	32.60
LALC Flyers	10.00	20.00	Bacs	12.00
Legbourne Comm Centre Hall Hire	252.00	0.00	Bacs	252.00
			TOTAL	

The meeting ended at 20:18

Signed by Chairman Date

Signed by.....Clerk Date.....