

LEGBOURNE PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 9th January 2023 at Legbourne Community Centre.

In attendance – Cllrs Stephenson, Cole, Maw, Harrison, Hallifax and Parkin (LCC)

M Hoad – Clerk taking notes.

There were three members of the public present.

- 01 / 2023 **CHAIRMAN'S WELCOME AND REMARKS** – The Chairman welcomed members and visitors and as there were no public questions/comments opened the meeting for business.
- 02 / 2023 **APOLOGIES FOR ABSENCE** – Apologies had been received from Cllr Conduit and Cllr Grist (ELDC); it **was resolved** to accept all reasons for absence.
- 03 / 2023 **DECLARATIONS OF PECUNIARY INTEREST** – There were no declarations of interest for any matters arising on the agenda.
- 04 / 2023 **NOTES OF PARISH COUNCIL MEETING HELD ON MONDAY 12th December 2022.** Draft copies of the minutes had been circulated to Cllrs prior to the meeting for review. **It was resolved** to adopt these notes as accurate records and the Chairman signed the minutes (p PM & s AH)
- 05 / 2023 **CO-OPTION TO THE PARISH COUNCIL** – The Parish Council had received 3 applications for co-option. Two of the candidates were present and the third was unable to attend. Cllrs heard from the two candidates present and agreed to discuss all three applications in closed session at the end of the meeting. Candidates would then be informed of the outcome following the meeting by the Clerk and the successful candidate would be asked to formally join the PC at the February meeting.
- 06 / 2023 **FINANCIAL MATTERS:**
- a) Accounts for payment: - The Clerk had circulated a payment sheet prior to the meeting for authorisation - minute ref 06/2023a below. This was reviewed and it was agreed to authorise these payments (p AH s DH)
 - b) Bank Reconciliation at end of December 2022: - The Clerk had circulated a copy of the bank reconciliation prior to the meeting, the document was reviewed and accepted by Council.
 - c) Budget Statement as of the end of December 2022: - The Clerk had circulated the updated budget statement prior to the meeting, the document was reviewed and accepted as correct by Council.
 - d) Draft 2023/24 Budget – The Clerk had circulated a draft budget for consideration prior to the meeting. This was reviewed and the proposed budget was agreed. The tax base had been confirmed as 281 and the Clerk had provided some calculations based on a Band D property rate for review. Following discussion, **it was resolved** to ask for a precept of £6414, equating to a 2% overall increase from the previous year.
- 07 / 2023 **PLANNING APPLICATIONS FOR PARISH COUNCIL COMMENTS:**
No planning applications had been received for consultation.

08 / 2023 COMMUNITY INITIATIVES.

- a) Village Plaques: The Clerk had contacted Leakes of Louth regarding the provision of a granite plaque. Quoted price would be based on size and wording required., Leakes had initially suggested a plaque 7” by 30”. Following debate, it was agreed that further review was needed to be undertaken on the size and shape of the plaque and Cllrs wanted to explore possible colours and composites of the granite to be used.

09 / 2023 NOTICEBOARDS – The Clerk advised Louth Men’s Shed would be collecting the noticeboard from the centre of the village to undertake repairs to prevent water getting in. A new backboard would be provided, and the works would be carried out at no cost to the Parish Council. Cllr Stephenson advised the original water colour map had been delivered to the sign writer for copying and he would chase both this and the map designer for a progress update.

10 / 2023 HIGHWAYS – Cllr Parkin advised the joint Highways Legbourne village site meeting was now set for 8th February 2023. Parish Councillors would join the site visit and she asked for any key items for the agenda to be sent to her. It was noted that the response from FixMyStreet to highways issues had improved and Cllr Stephenson asked if another reminder to villagers could be placed in White Pages to remind residents how to report highways defects.

At the previous Parish Council meeting a resident had asked if a Community Speed watch could be considered for the village. It was resolved to put an insert in White Papers to see if any volunteers would be interested in being trained in Community Speed Watching.

11 / 2023 CORRESPONDENCE RECEIVED / ACTIONED

1. Pensions Regulator re-declaration undertaken.
2. Residents Invitation to Manby Development project received and published.
3. Barclays Bank Mandate completed to add S Cole to account.
4. Confirmation of PC members number received and circulated to all.
5. Precept 2023/24 form received and confirmation of tax base.
6. East Lindsey Safer Together Quarterly Newsletter received – circulated to all.
7. Email grant contribution request from Little Cawthorpe for silt clearance received. Circulated to all added to payment sheet.

12 / 2023 DISTRICT COUNCILLORS REPORT – Cllr Grist had sent his apologies for the meeting and Cllr Parkin brought the latest press release to the attention of Parish Councillors regarding the requirement for ID for residents to vote in the upcoming local elections. It was agreed this information would be published locally to raise awareness.

13 / 2023 COUNTY COUNCILLORS REPORT – Cllr Parkin raised her continued concerns regarding the provision of health and welfare within the County and asked Cllrs to direct any concerns they were aware of in the community to her.

14 / 2023 COUNCILLORS REPORTS – Cllr Cole brought the meeting’s attention to the LCC budget setting consultation email and Cllr were advised they could respond online.

15 / 2023 AGENDA ITEMS FOR NEXT MEETING: All items as identified above.

16 / 2023 NEXT MEETING – Monday 13th February 2023 at Legbourne and Little Cawthorpe Community Centre

06/2023a

Accounts for payment	meeting		09.01.2023	
Payee	Amount	Vat	bacs	Total
Clerks Dec Salary & Expenses	195.23	0.00	bacs	195.23
HMRC	32.60	0.0	bacs	32.60
Grant Little Cawthorpe	380.00	0.0	chq	380.00
LALC – LCC website update training – shared costs	7.66	1.53	bacs	9.19
			TOTAL	£617.02

17 / 2023 **CLOSING THE MEETING TO PUBLIC & PRESS** – The Chairman moved to close the meeting to public and press to discuss personnel matters. This was agreed by all, and visitors left the meeting. The Chairman advised he had received the Clerk's letter of resignation which had been accepted. It was agreed that a job advertisement should be drafted to seek a replacement for the Clerk's post. The Clerk agreed to remain in post until a suitable replacement had been appointed and if required to provide a handover period for the new post holder.

The meeting ended at 20:46

Signed by Chairman Date

Signed by.....Clerk Date.....