

LEGBOURNE PARISH COUNCIL

Minutes of the Parish Council meeting held on **Monday 13th February 2023** at Legbourne Community Centre.

In attendance – Cllrs Cole, Conduit, Harrison, Halifax, Exley and Grist (ELDC). Cllr Stephenson joined meeting at 07:50

M Hoad – Clerk taking notes.

There were no members of the public present. As the Vice Chairman had sent apologies for the meeting and the Chairman was running late, Cllrs voted for Cllr Harrison to open the meeting as acting Chairman.

- 18 / 2023 CHAIRMAN'S WELCOME AND REMARKS** – The Chairman welcomed members and as there were no public questions/comments opened the meeting for business.
- 19 / 2023 APOLOGIES FOR ABSENCE** – Apologies had been received from Cllr Maw and Cllr Parkin (LCC); Cllr Stephenson was unable to attend the start of the meeting but joined at 19:50; it **was resolved** to accept all reasons for absence.
- 20 / 2023 DECLARATIONS OF PECUNIARY INTEREST** – There were no declarations of interest raised for any matters arising on the agenda. Cllr Stephenson had informed the Clerk prior to the meeting of a personal friendship with the applicant of planning ref Village Farm and had therefore decide to abstain from voting on this agenda item.
- 21 / 2023 DECLARATION OF ACCEPTANCE OF OFFICE** – New Cllr Madeleine Exley signed her acceptance of office and joined the Parish Council members. This declaration was witnessed by the Clerk.
- 22 / 2023 NOTES OF PARISH COUNCIL MEETING HELD ON MONDAY 9th JANUARY 2023.** Draft copies of the minutes had been circulated to Cllrs prior to the meeting for review. **It was resolved** to adopt these notes as accurate records and the Acting Chairman signed the minutes (p AH & s SC)
- 23 / 2023 FINANCIAL MATTERS:**
- a) Accounts for payment: - The Clerk had circulated a payment sheet prior to the meeting for authorisation - minute ref 23/2023a below. This was reviewed and it was agreed to authorise these payments (p AH s SC)
 - b) LALC Annual Subs and Training program – The Clerk had circulated the quotes for the annual subs renewal for LALC members and the option for the annual training programme. It was agreed that the membership for LALC would be entered into again next year and this item would be put on the April agenda for payment. The LALC annual training scheme would be placed on the next agenda for further consideration.
- 24 / 2023 PLANNING APPLICATIONS FOR PARISH COUNCIL COMMENTS:**
- a) N/100/00201/23 – VILLAGE FARM, STATION ROAD, LEGBOURNE – Planning permission – change of use, conversion of first floor extension and alterations to the existing barn and cart shed to provide 3no holiday lets and a triple garage.

Following debate, Cllrs agree to support this application in principle. A request was made to ask that any planning approved included a restriction that this development could only be used for holiday lets. Any future desire to change this would therefore require an additional application for change of use. Cllr Stephenson was not present

for the vote but had already indicated his intention to abstain.

25 / 2023 COUNCIL MEETING SCHEDULE – This item had been moved back on the agenda to allow Cllr Stephenson to present his suggestions. It was proposed that Legbourne Parish Council moved from 11 monthly meetings per annum to 6 bi-monthly meetings with the option to call additional extraordinary meetings if required for planning applications. Following debate, it was resolved to adopt bi-monthly meetings starting from the new civic year in May 2023.

26 / 2023 COMMUNITY INITIATIVES.

- a) Village Plaques: Due to the variety of colours, composites, and sizes available to use for a new plaque it was agreed that Cllr Harrison would visit the stone masons in Louth to review the options available. Suggestions could then be fed back into the Parish Council meeting and quotes obtained based on selection.
- b) A5Flyers for Cllr Recruitment: The Chairman suggested purchasing 500 of the LALC advertised flyers, with a view circulating these in the community to raise interest in new members stepping forward for election to the Parish Council in May 2023. It was agreed to circulate an electronic copy of this A5 flyer for Cllrs to review and to add this item to the next agenda.

27 / 2023 NOTICEBOARDS – The Clerk advised she would liaise with Louth Men's Shed regarding the noticeboard repairs and refurbishments. Cllr Stephenson informed the meeting he was still working with John Burrell to get the first stages of the village map completed. He had not pursued the graphic design printers as was still unsure of the timeframes around the map design work.

28 / 2023 HIGHWAYS – The Chairman informed the meeting that the joint meeting with Highways on the 8th February had been productive and recommendations for drainage solutions were being explored to improve the flooding situation at Housams. It was noted that the road sweeper had visited the village but that during its cleaning activities had swept out all the recently filled potholes. This had been reported to LCC, ELDC and on FixMyStreet.

At a previous Parish Council meeting a resident had asked if a Community Speed watch could be considered for the village. This had been published in White Pages however so far no responses had been received. **It was resolved** that a further call to action would be included in this month's White Pages.

29 / 2023 CORRESPONDENCE RECEIVED / ACTIONED

1. Clerk post advertised. Published in White papers, LALC and noticeboards.
2. Candidates for Parish Council seat notified of outcome of Council vote.
3. LALC news circulated to all.
4. Email received from resident regarding potholes created after road sweeper had visited the village. Reported to ELDC, LCC Highways and on FixMyStreet.
5. Emailed received from Jonathan Stockdale regarding right of way at Froghall Fisheries. – circulate to all.
6. Confirmation of precept request submitted received.
7. Costs for LALC annual subs and training scheme received. Added to agenda for review.
8. Letter received from Planning enforcement following review of Poplars, Poplar Lane Legbourne.- circulated to all

30 / 2023 DISTRICT COUNCILLORS REPORT – Cllr Grist had no further items to raise.

31 / 2023 COUNTY COUNCILLORS REPORT – Cllr Parkin was unable to attend the meeting and therefore no additional items were presented from LCC.

32 / 2023 **COUNCILLORS REPORTS** – Cllr Stephenson advised the meeting that an application for the post of Clerk had been received and that interviews would start shortly. Cllr Exley advised the meeting that at present the Community Centre hadn't made any arrangement specifically for the Coronation as it considered residents were likely to mark this in their own way and there might be little support for a community event. However, the annual community fete would again take place this year and was scheduled for July 16th 2023.

33 / 2023 **AGENDA ITEMS FOR NEXT MEETING:** All items as identified above. Meeting dates for 2023/24 civic year. Decision on date in May for APM. Review and agreement of Asset register.

34 / 2023 **NEXT MEETING** – Monday 13th March 2023 at Legbourne and Little Cawthorpe Community Centre

23/2023a

Accounts for payment		meeting		13.02.2023
Payee	Amount	Vat	bacs	Total
Clerks January Salary & Expenses	153.57	0.00	153.57	Bacs
HMRC	32.60	0.00	32.60	Bacs
			TOTAL	£186.17

The meeting ended at 20:46

Signed by Chairman Date

Signed by.....Clerk Date.....